

## RMA Xchange Chapter Board Community

RMA has created a collection of online communities which make up the RMA Xchange. As part of the RMA Xchange, each RMA Chapter Board now has its own online community. We encourage you to engage in discussions and share content.

The RMA Chapter Board Community **Features** include:

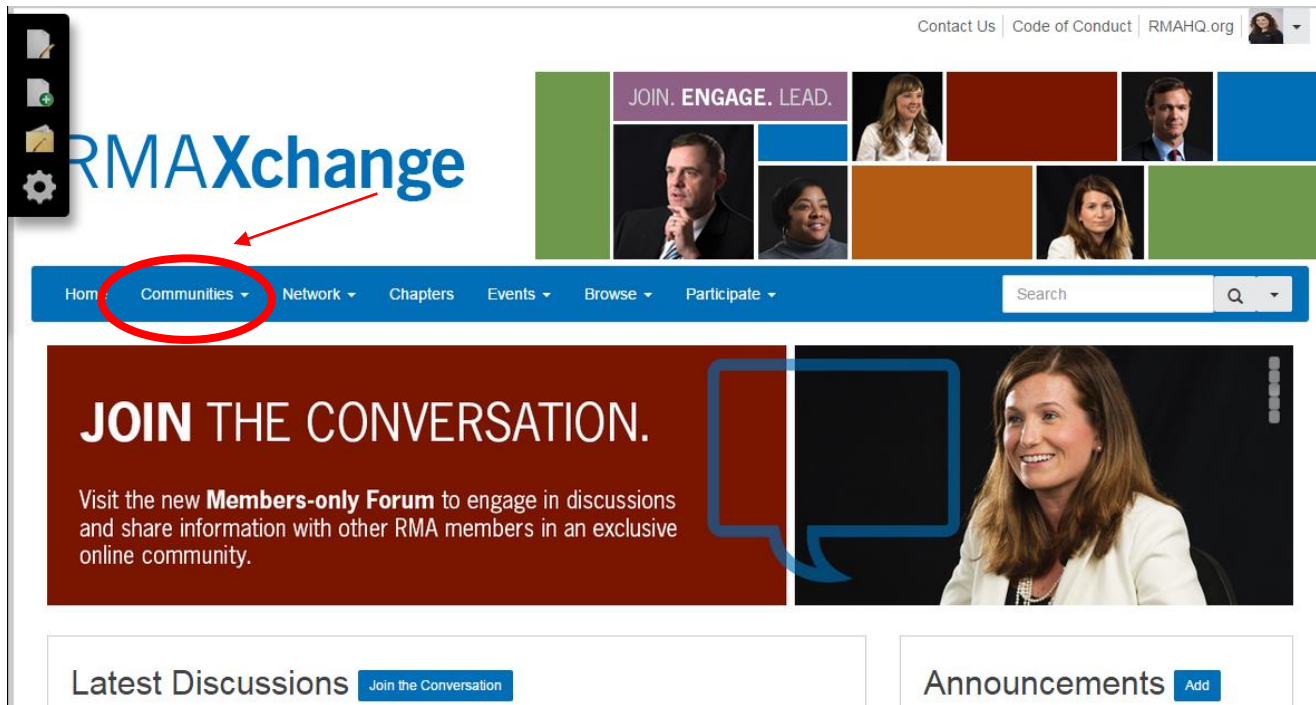
- Discussion board
- Library
- Inbox for private messaging

### Rules

1. The RMA Chapter Board community is **private** and for use by your RMA Chapter Board only. RMA Chapter Board discussions and materials are confidential, and should be board specific. All other discussion content can be posted to the [RMA Member Forum](#). (Please do NOT post board specific information to the RMA Member Forum.)
2. Please keep in mind that any message posts to the **community discussion board** that you initiate will be delivered to ALL of your active Chapter Board member representatives. When replying to a discussion post, you have the ability to “Reply to All” or “Reply to Sender” which will only go to the creator of the post. You also have the ability to privately message (outside of a discussion) by viewing the member’s profile and clicking on the “Send message” link.
3. **The Chapter Board Library** section:  
The purpose of the Chapter Board Library is to share and store files relating to the chapter. Suggested documents for your Board library:
  - Bylaws
  - Board rosters
  - Meeting minutes
  - Program flyers
4. RMA Chapter Board Communities are a benefit to **RMA Members only**, and therefore only Chapter Board Members who are RMA Members will have access. Members of the community will be based on the Board Roster. If membership needs to be updated, please submit a new roster to RMA.
5. By participating in the RMA Xchange Chapter Board Community, users hereby agree to be bound by and warrant their full compliance with the following **terms of participation** which can be found by clicking on the [Code of Conduct link](#), found at the top of each page in the RMA Xchange.

## To Post a New Discussion:

1. To get to your Community, from the home page click on the “Communities” tab on the top bar. Select “My Communities” from the drop-down menu to go to a list of communities that you are a member of. Select the one you wish to post in.



2. Go to your Community Home Page, and click the Discussions tab.

Home Communities Network Chapters Events Browse Participate Search

# RMA Member Forum

Community Home Discussion 1K Library 49 Events 0 Members 15.8K

### Latest Discussion Posts

**RE: Participation Loans**  
By: Christopher Tietz, 2 hours ago  
Plenty of experience with this in a prior institution. I think the short answer is that if you read it, you can find room to interpret it both ways. But the consistent theme among accounting firms that I've interacted with is to focus simply on...

**Internal Residential Real Estate Valuations**  
By: William Lien, 17 hours ago  
I'm still looking for sample forms for internal valuation on residential real estate, and construction in particular. Please share. Also, how do

### Latest Shared Files

**Sample Draw Stop Notice**  
By: Richard Sarfert yesterday

**Rating Manger Model**  
By: Craig Brannstrom 14 days ago  
Risk Rating Model

**HVCRE**  
By: Kathleen Williams 21 days ago

3. Click the blue “Post a New Message” button.

Home Communities Network Chapters Events Browse Participate Search

# RMA Member Forum

Community Home Discussion 1K Library 49 Events 0 Members 15.8K

1 to 50 of 328 threads (1K total posts) 50 per page

**Post New Message**

Thread Subject	Replies	Last Post
Participation Loans	1	2 hours ago by Christopher Tietz
Internal Residential Real Estate Valuations	0	2 hours ago by William Lien
Internal Watch List benchmarking	0	18 hours ago by Alan Jones
CRC series	6	21 hours ago by Deirdre McCormack

From Kathleen Williams

To RMA Member Forum

Cross Post To No Additional Discussions

Subject

Switch to reader compliant editor

Font Name S... B I U abc

Kathleen Williams  
Social Media Program Manager  
The Risk Management Association  
Philadelphia PA  
(215)446-4060

Attach

Send Cancel


4. This will take you to a screen that looks like the above. Fill in your message, and then click the blue “Send” button. Your message will either be posted immediately, or go into a queue to be reviewed by the group moderator (depending on how your community is set up).

## To Reply to a Discussion:

1. From the Post, click on the “Reply to Discussion” link on the right menu.

### Topic: RMA Xchange Site Maintenance - Monday, December 15, 2014

1. RMA Xchange Site Maintenance - Monday, December 15, 2014 0 Recommend



Posted one month ago

Good afternoon,

On Monday, December 15, starting at 12 p.m. EST, the RMA Xchange will be undergoing a site update. The site may be unavailable for approximately three hours while we perform infrastructure upgrades and maintenance.

We apologize for the disruption and appreciate your patience. Please let us know if you have any questions.

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Kathleen Williams  
Social Media Program Manager  
The Risk Management Association

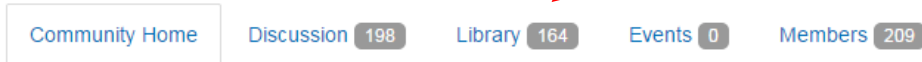
[Reply to Discussion](#)

2. Fill in your message and then click the blue “send” button.

## Using Your Community's Library

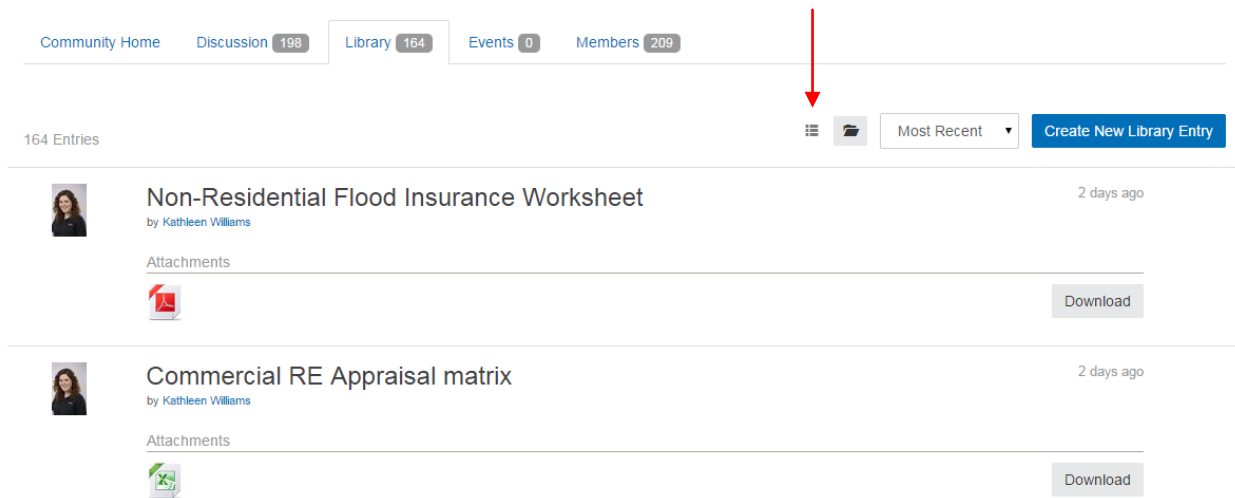
If your Xchange Community has a library, then you'll see a tab for it on the top bar.

### Loan Review Department Managers Forum Settings



You can change how you view items in the library by using the top buttons on the right side of the screen. Clicking on “list view” (see below) will show library items in chronological order of when they were posted (with the most recent additions to the library at the top).

### Loan Review Department Managers Forum Settings



For easier navigation, click on folder view. This will break the library down into folders and sub-folders. The files in each folder will appear in the right hand box.

Community Home Discussion 198 Library 164 Events 0 Members 209

164 Entries

Most Recent Create New Library Entry

### Folders

- New
- New Child
- Delete
- Share
- Upload
- Download

- Loan Review Managers
  - Getting Started
  - Shared Resources
- ALLL
- Credit and Underwriting
- Criticized Classified Loans and TDRs
- Loan Review Function
- Real Estate Issues

### Folder Contents

- New
- View
- Delete
- Share
- Upload
- Download

- LRDMF Introduction to RMA Xchange
- RMA AntiTrust Guidelines
- RMA Code of Conduct

When in the discussion tab – you can tell if a post has a file attached to it because a paper clip will appear.

### Thread Subject

-  TDRs
- Loan Review Survey
- Department Structure
- Receipt of Tax Returns and Financial Statements
-  Shared Resources

To read a file attached to a post, click on the paper clip that appears next to the post name. This will take you to a page where you can download it.

# Topic: Shared Resources

## 1. Shared Resources



Lynne Suher

Posted 17 days ago

To maximize the value of the RMA Xchange we h  
community. Going forward this will be the deposit  
issuances and the like that have been distributed

I am attaching an update list of pertinent RMA Jo

## Uploading Files

If your community allows it, you may upload files to the library (for some communities, you will need to email your file to the moderator for them to upload). To do this, click the blue “Create a New Library Entry” on the main Library tab.

## RMA Member Forum Settings

[Community Home](#)

[Discussion](#) 1.2K

[Library](#) 53

[Events](#) 0

[Members](#) 16.1K

56 Entries



Most Recent

[Create New Library Entry](#)



Appraisal Policy & Procedures

3 hours ago



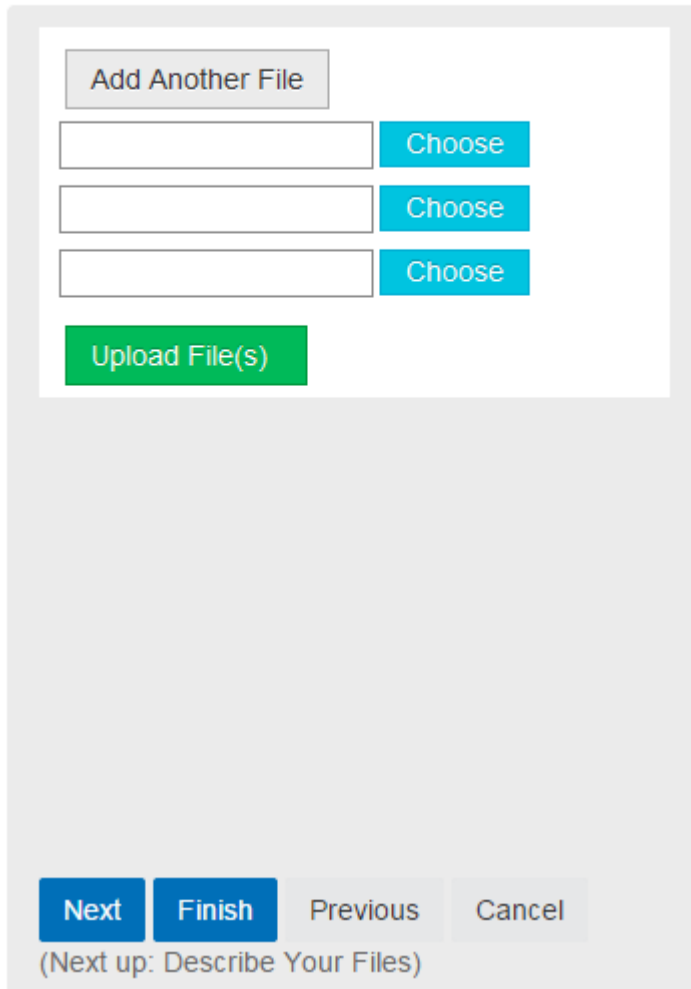
Fill in the information about your file. You will be required to give it a name, and select what kind of file it is (under Entry Type). If it's not any of the specific types listed, just use "Standard File Upload." You also have the option of selecting what folder the file will go into – if your library is broken into folders. Then click Next.

## Add to a Library

Title	<input type="text" value="Example #1"/>
Description	<input type="text" value="(optional)"/>
Library	<input type="text" value="RMA Member Forum"/>
Folder	<input type="text" value="[Select Folder]"/>
<b>Entry Type:</b> Select the type of library entry you will create	<div style="border: 1px solid #ccc; padding: 2px;"><input type="text" value="Standard File Upload"/> <input type="text" value="[Select Type]"/> Copyright Licensed File(s) Hyperlink Standard File Upload Webinar YouTube Video</div>
Owner	<input type="text" value="(optional)"/> <input type="button" value="Lookup"/>

Click the blue “Choose” buttons to select a file from your hard drive. You can select up to three at a time. If you need more than three, you can hit the gray “add another file” button for more slots. When are you finished selecting your files, make sure to hit the green “Upload Files” button.

## Upload Your Files



The screenshot shows a file upload interface. At the top, there is a gray button labeled "Add Another File". Below it are three rows, each consisting of a white text input field and a blue button labeled "Choose". At the bottom of the main content area is a green button labeled "Upload File(s)". At the bottom of the entire interface are four buttons: "Next" (blue), "Finish" (blue), "Previous" (gray), and "Cancel" (gray). Below these buttons is the text "(Next up: Describe Your Files)".

You may now hit Finish to upload your file to the library. You also have the option of clicking Next, if you want to give your file further descriptions.